

Flash Newsletter (2021-22)
Kim Outing, Corresponding Secretary

Submission and Distribution Dates

General Meeting Date	Target Flash Distribution	Submission Deadline
Tuesday, 9/28	Thursday, 9/16	Monday, 9/13
Wednesday, 10/27	Thursday, 10/14	Monday, 10/11
Tuesday, 11/30	Thursday, 11/18	Monday, 11/15
N/A (December Tea)		
Tuesday, 1/25	Thursday, 1/13	Monday, 1/10
Tuesday, 2/22	Thursday, 2/10	Monday, 2/7
Tuesday, 3/29	Thursday, 3/17	Monday, 3/14
Tuesday, 4/26	Thursday, 4/14	Monday, 4/11
Tuesday, 5/31	Thursday, 5/19	Monday, 5/16
N/A (June Picnic)		

Flash Newsletter Sections

- President's Message
- General Meeting Announcement (Program Chairs)
- Club News (brief updates)
 - Board News
 - Membership (Membership & New Membership Chair)
 - Community Service (Community Service Chair)
 - Committee News (other Committee Chairs)
 - Volunteer Opportunities (upcoming needs)
 - Upcoming Calendar (including next Board meeting date, committee meetings, classes, workshops)
- Garden Journal (paragraph on club history, horticulture, member area of expertise, etc.)
- Out and About (community events of interest; opportunities with regional, state or national GC orgs)

Send Flash submissions to kim.outing@gmail.com.